

Guidelines for Checking Charts Preop

History & Physical	<p>Is it less than 30 days old? (Any H+P over 30 days old needs an addendum).</p> <p>Does it have an appropriate preop diagnosis?</p> <p>Does it reflect the surgical plan?</p> <p>Does it contain a system assessment including heart and lungs? (Anesthesia needs to do heart and lung assessment on podiatrist's H+P)</p>
K+ Depleting Meds	<p>Has the patient had a K+ level done anywhere recently (within 2 weeks)? Call the doctor to obtain a copy of result.</p> <p>If not, ask anesthesia if one is needed if the patient has a history of hypokalemia, hyperkalemia, recent vomiting, or recent diarrhea.</p>
Cardiac History	<p>Has the patient had an EKG, stress test, or echocardiogram in the past 6 months? If yes, obtain a copy.</p> <p>Ask anesthesia if one is needed if patient has a strong cardiac history.</p> <p>It is preferable to have one obtained and read before the patient comes in for surgery, if one is needed.</p>
Diabetic Patient	<p>Do a preop BS per glucometer preop.</p> <p>Please denote on printed schedule if one is needed.</p>
Preop Meds	<p>Check the surgeon's ROUTINE ORDERS.</p> <p>Also check the sheets, which are faxed from the surgeon's office when a case is scheduled for any med orders.</p> <p>Mark the appropriate med on the surgeon's order form. Please denote on printed schedule what med is ordered.</p>
TEDs or SCDS	<p>Check on the ROUTINE ORDERS for TEDs or SCDS. Please mark on the surgeon's order form.</p> <p>Denote on the printed schedule. You can even add a note to the computer schedule.</p>
Preop Labs	<p>Has the surgeon ordered a hgb preop? Please mark on the surgeon's order form.</p> <p>Denote on printed schedule. (Also patient's ABORh if patient is a D+C, Sx for miscarriage).</p>
"Yellow Sheet"	<p>Has the patient's preop assessment been completed?</p> <p>Has the patient been told correct time of arrival and time of surgery? (The correct schedule/ times are usually in computer by noon, day before surgery).</p> <p>Please denote time of arrival on printed schedule.</p>
Pregnancy Test	<p>Patient is to have a pregnancy test if she has menstrual cycles and has not had a hysterectomy.</p> <p>Please denote on the printed schedule.</p>
Chart	<p>Each patient should have a chart. If not, notify Jane.</p>
Consents	<p>Please make sure the consents identify correct procedure, site, and patient.</p>

	All vasectomies, tubal ligations, and endometrial ablations need sterilization consent on chart.
Postop Teaching Sheets	Complete the postop teaching sheet and place on the chart.
Pain Patients	Make sure an MRI is on the chart.