

CENTRAL PROCESSING DEPARTMENT
PERFORMANCE IMPROVEMENT PROJECT
CASE CART AUDIT FORM

Date: _____

Instruments picked by: _____

Case#: _____

Disposable supplies picked by: _____

AUDIT AREA: [1] pick sheet review [2] cart audit

ERROR CATEGORY <small>(Select category from the list below)</small>	CAUSE(s) OF ERROR	CORRECTIVE ACTION(s) TAKEN
A. <input type="checkbox"/>		
B. <input type="checkbox"/>		
C. <input type="checkbox"/>		
D. <input type="checkbox"/>		
E. <input type="checkbox"/>		
F. <input type="checkbox"/>		
G. <input type="checkbox"/>		

ERROR CATEGORIES:

- 1 - wrong/incorrect case cart
- 2 – missing case cart
- 3 – set missing from case cart
- 4 – instrument missing from a set on a case cart

- 5 – disposable missing from case cart
- 6 – incorrect set on a case cart
- 7 – incorrect disposable on a case cart
- 8 – incorrect quantity of instrument
- 9 – incorrect quantity of disposable

- 10 – incorrect label on a set
- 11 – holes in set wrapper
- 12 – missing pick list
- 13 – dirty/contaminated/broken instrument
- 14 – other _____



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